



Let's watch them SHINE!

## Parent Handbook



abcsofdanceweho.com

## Welcome!

Watch your child begin their love of dance! Your dancer will discover the magic of learning with teachers who nurture their progress and develop their artistic talents. Their confidence will soar as they learn, progress, and improve. Performing on stage will be the highlight of the year and is an experience they will treasure forever. Dancers flourish in small class sizes where they can build strong bonds with their teacher who gives them individual attention to ensure their success.

*At ABC's of Dance, every child shines!*

We are a family-owned studio, which allows us to share our passion for dance, creating a true sense of community. We have over 24 years of experience in the dance industry and over 18 years of experience owning a studio. Join our dance family and see your child grow through the art of movement!

## What we offer at ABC's of Dance

Great classes for ages 18 months-beginning and intermediate level adults  
Awesome school break dance camps for ages 4-8 years  
Exciting birthday parties  
Personalized private lessons  
...and more!

*If you have any questions, please feel free to ask!*

## Connect with us!

Like us on Facebook & Instagram at ABC's of Dance!  
Call or text: (310) 923-0888  
Email: [info@abcsofdanceweho.com](mailto:info@abcsofdanceweho.com)

*\*Students and parents/guardians shall comply with all policies during the term of enrollment. Failure to read these policies does not exempt the parent/guardian or the student from abiding by them.*





## AMERICAN BALLET THEATRE® National Training Curriculum

Dancers thrive as they are nurtured in a positive and supportive learning environment. Their experienced teacher encourages them as they are introduced to age-appropriate movement and technique. Students feel a sense of accomplishment as they progress and celebrate their achievements. Small class sizes give your dancer the opportunity to connect with their teacher and receive individual attention.



### Ballet Program



Diamond



Emerald



Ruby



Sapphire



Jade



Garnet



Opal



Pearl



Miss Katie is a Certified Teacher in Pre-Primary through Level 5 of the AMERICAN BALLET THEATRE® National Training Curriculum, which is incorporated into our ballet syllabus.

Our Jewel Ballet Program ensures that dancers will progress quickly. Students learn movement fundamentals in each level which prepare them as they advance!

## Included with your tuition:

- Your dancer will shine on stage as they perform in two beautiful recitals each season! (Winter & Spring)
- As our gift to our families, you will receive a free video download of the recital, as well as a free ABC's of Dance t-shirt so your dancer will feel part of the family from the moment they join.
- Winter Recital Costume
- Spring Recital costume
- Registration fee
- Class tuition for the 2018-2019 Dance Season (Aug. 26, 2018-June 8, 2019)
- Unlimited make-ups for missed classes
- Video of your child's dance so they can practice at home
- Easy to switch classes (prior to recital costumes being ordered)
- We also offer exclusive discounts on camps, intensives, workshops, and birthday parties!
- There is so much more, but we want to have some surprises for you!

## Tuition Policies

- Tuition must be paid in full before the student begins attending class unless prior arrangements have been made for a payment plan. We do have payment plans available- contact us for more info.
- Students may make-up a missed class in any class for their level or 1 level below if necessary. Make-up classes should be taken during the current season. Contact us to schedule a make-up class.
- We cannot extend credits for missed classes.
- Returned check fee: \$25
- Class and camp tuition is non-refundable
- No make-ups or credits for missed camp days
- We have a scholarship program based on talent and financial need. The deadline for scholarship applications is Sept. 1st. Contact us for more information and application.

## Recital Info

- All students enrolled in the 3 & up classes are required to participate in our two recitals this season (Winter & Spring). Students in our toddler classes will not participate in the recitals.



## Recital Info (continued)

- We will have mandatory dress rehearsal before the show so dancers can practice on the stage and have the best chance for success at the show. Each class will have approximately 10-15 minutes on stage. Children cannot be left unattended during the dress rehearsal.
- Recital participation is a commitment. Dances are choreographed for the number of students in the class and involve partnering and formation changes. The students are a team, and not participating in the recital creates difficulties for the teacher and the other dancers. If, for any reason, your child will not be participating, the teacher must know as soon as possible to make the necessary adjustments.
- We will have a class picture day in your recital costume with a professional photographer. Photos are displayed at the recital and on our "Wall of Fame" for the following year. Picture day will most likely not be on your regularly scheduled class day and time, however it is important to come so all dancers are in the photo. Picture date and time TBA.

## Etiquette & Policy for Students

- Students must wait quietly outside the dance room before class begins (no running around the room.)
- Students and siblings are not allowed in the studio without an instructor.
- Students are expected to be on time for their classes and attend class regularly. It is important for students to take class each week because each class builds on what they have learned and it is difficult for students who miss class regularly. Students who miss many classes may be asked to take private lessons at an additional cost to catch up to the level of the class.
- Dancers must be respectful and listen to the dance teacher at all times.
- Instructors must be notified of any injury or illness prior to class.



## Etiquette & Policy for Parents

- Please help us keep the waiting room a reasonably quiet environment so dancers won't be distracted. Please take any loud conversations outside.
- Make sure you can receive emails from [info@abcsofdanceweho.com](mailto:info@abcsofdanceweho.com). It is important to read any emails as we only send them when it is something you need to know. We send emails instead of passing out notes in class as much as possible in consideration of the environment.
- Please do not bring your dancer to class if they are sick. It spreads germs to the other students and to the instructor. No one wants to get sick! We offer a variety of options to make up any missed classes.
- Parents at no time are allowed to enter the dance studio and interrupt class unless you are passing through to use the restroom.
- Parents should not talk to their dancer while in class. It distracts your child and the other students in the class.
- Parents must supply their student with necessary dancewear and required shoes.
- No unattended children should be left in the waiting room. We are not responsible for children left unattended.
- If any parent/guardian is running late picking up student, please call the studio at (310) 923-0888
- No food or drink is allowed in the dance studio.
- Dancer level will be determined by instructor and may not be according to class age.
- It is the responsibility of the parent/guardian to provide water for their dancer. We sell water bottles for \$1.
- ABC's of Dance is a private school and reserves the right to refuse service to anyone.



## Dress Code

- Hair must be pulled back and off the neck (ponytail/braid/bun) for dancers in Garnet Level & higher classes and all Encore Program classes.
- Dance shoes should be worn in the dance studio and never outside.
- Dancewear and dance shoes are required.



*See the list below for dancewear and shoes required for your class:*

- **Little Gems:** Dancewear (leotards with or without a skirt/tutu) or clothing that is easy to move in such as leggings and a t-shirt. Leather or canvas ballet shoes are required- (pink for girls, black for boys) and black tap shoes.
- **Pearl, Opal, Garnet, and Jade Levels:** Girls wear dancewear such as a leotard and tights or a ballet dress (skirt is attached to the leotard). Boys wear something that is easy to move in such as leggings and a t-shirt. Ballet and black tap shoes are required. Ballet shoes should be pink for girls, black for boys; leather or canvas only.
- **Sapphire, Ruby, and Emerald Levels:** Girls wear a leotard, tights and hair must be in a neat bun. Skirts are optional. Boys should wear clothing that is easy to move in, such as leggings and a tucked-in fitted t-shirt. Ballet shoes: pink for girls, black for boys; leather or canvas only.
- **Jazz:** Clothes that are easy to move in (no jeans). Black jazz shoes are required.
- **Tap:** Clothes that are easy to move in (no jeans). Black tap shoes are required.
- **Hip Hop:** Clothes that are easy to move in (no jeans). Black dance sneakers are required.
- **Contemporary:** Clothes that are easy to move in (no jeans). Lyrical shoes are required.

## Liability Policy

ABC's of Dance is not responsible for any personal injury sustained by the student in the studio or on the building's premises as a result of the student's participation in class, rehearsal, or performance. Parent/guardian assumes all risks associated with participation in the activity including, but not limited to falls, contact with other participants, the effects of the weather, traffic, and other reasonable risk conditions associated with the activity.

## Holiday Closures

We are open most major holidays, with the exception of Thanksgiving (Thursday only) and 1 week off the week of Christmas. Tuition is not charged for the week we will be closed. We do not take time off for spring break.

*\*The city may close the road in front of the studio for events, which would cause class to be cancelled. We will always notify families in the event of a closure and explain make-up options.*

## Photo Release

Students may be photographed during ABC's of Dance classes, camps, and/or performances. These photographs, which will be owned by ABC's of Dance, may appear in ABC's of Dance promotional material unless otherwise specified by the parent/guardian. No child whose photograph is used will be identified by name. No compensation will be extended for such use. If you do not want your child photographed, please let us know.

## Birthday Parties

Watch your child dancing and having a blast with their friends on their special day! We will play all of their favorite music and they will even learn a dance to their favorite song- choreographed just for them! We always tailor our parties to the age of the birthday girl or boy, whether they are turning 3 or 10. You will feel at ease with how



smoothly the party is run. We always go out of our way to ensure that your child has the best birthday party and has a great experience, creating memories they will cherish forever!

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